



PACIFIC COAST UNIVERSITY  
FOR WORKPLACE HEALTH SCIENCES

## Adjunct Faculty – Policy 120

Qualified persons whose professional work leads them into a close working association or a community of professional interest with the research or other academic pursuits of an academic unit at the University may be appointed as Adjunct Faculty. Such appointments are made to allow designated individuals to participate more fully in the teaching and/or research mandates of the University. Appointees are expected to be persons employed outside the University and to have a professional status in their field.

### *Related Policy*

Academic and Professional Credentials  
Employee Appointments  
Scholarly Activity

### *Definitions*

Adjunct Faculty means an individual who:

- is a distinguished, qualified person whose professional work leads them into a close working association or a community of professional interest with the research or other academic pursuits of an academic unit at the University;
- is appointed for a specified term and any renewal term;
- is not an Academic Staff Member of the University and is not eligible for promotion or the fringe benefits afforded regular Academic Staff Members;
- may participate in the committee work of the Department to which they are attached or of the University as a whole, if asked to do so by the President, Chief Academic Officer or head of a relevant department,
- is not normally remunerated except when assigned formal teaching role or other responsibilities, where a separate contract of service will be issued.

University means Pacific Coast University for Workplace Health Science, a corporation established under the Act.

### *Regulations*

The President of PCU-WHS shall be responsible for the appointment of an individual as Adjunct Faculty following the nomination procedures below. Search requirements as applied to regular faculty appointments do not apply to these appointments. All such appointments, when finalised, shall be reported to the Board of Governors and Academic Council.

Nomination of potential members as Adjunct Faculty may be made by the President or any member of the Board, Academic Council or Faculty.

Nomination material should include (a) a full curriculum vitae of the candidate and (b) information on how the appointment would advance the University's mission.

The President will review the nomination and forward it, together with a recommendation to the Academic Council for a final decision.



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If approval is granted, the President will convey the decision to the nominee together with a written statement of the responsibilities, duties and term of the appointment.

The appointee or the University may terminate the appointment by one month's written notice to the other party.

The Chief Academic Officer is responsible for establishing quality assurance mechanisms for members of the Adjunct Faculty who are engaged in a teaching role or who have been assigned other duties.

*Approvals and Responsibility*

Approved by: Board of Governors, March 27, 2012; August 30, 2019

Revised: August 30, 2019

Responsibility: President

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